

# Calhoun County Agricultural & Industrial Society

## Minutes of Board Meeting

October 16, 2017 – Marshall Middle School - 7:00 PM

### **Call to Order**

The October 16, 2017 Board meeting was called to order by CCAIS Board President, Vic Potter at 7:00 pm at Marshall Middle School.

Pledge of Allegiance was led by Nick Collier.

Attendance with Roll Call was conducted by Amanda Shreve.

Present: Vic Potter, Doug Wildt, Jim Olds, Amanda Shreve, Steven Benham, Tom Carr, Nick Collier, Matt Ivey, Erik Myers. Excused: Susan Baldwin Absent: Art Kale.

Approval of Agenda - motion by Doug Wildt, seconded by Tom Carr, to approve the agenda as amended. Motion passed.

Secretary's report of the September 18, 2017 minutes was given by Susan Baldwin. Motion was made by Doug Wildt, seconded by Matt Ivey, to file the minutes. Motion passed.

Treasurer and Finance Committee Reports – Amanda Shreve presented the report. August and September bank reconciliations were not complete by the October Finance Committee meeting. Because the committee has not been able to review the reports, they are not being presented to the board at this time. At the annual meeting in November, Shreve will present the monthly finance reports for August, September and October as well as present the 2018 budget for approval. The 2018 budget has been provided to the board and it is requested that the board stay after the meeting to review and discuss any questions. Motion to table the finance report was made by Amanda Shreve, seconded by Doug Wildt. Motion passed.

**Executive Director's Report** – Megan Harvey reported that everything is going well. Last weekend was the Pumpkin Festival. Despite the rain, 200 armbands were sold to children. Comments from vendors showed that participants were coming from outside of just Marshall.

Halloween camping is this weekend and the grounds are full! PS Food Mart has donated Pop Tarts. Looking forward to the event this weekend.

Winter Storage load is October 28 starting at 9:00 a.m.

Megan reminds members that there are not regular board meetings in November or December.

Plans for the Merry Mile have expanded this year to include a community tree lighting ceremony on November 22 at 6:00 and a Merry Mile Market on December 9 and 10. If you or anyone you know is willing to volunteer to help decorate or man the gates, please contact the office to provide your email address for online sign up.

Have superintendent openings. If anyone is interested in any of these positions, please contact the office.

All fairbook changes should be turned in to the office no later than January 1, 2018. Recognized Youth Organization (RYO) forms are due February 1 for all new and returning RYOs.

**Public Comment** - requested for any agenda items.

None.

**New Business:**

A. None.

**Discussion Items:**

- A. **Membership Renewal**- In order to vote at the annual meeting, membership dues must be renewed by October 17, 2017 by 3:00 when the office closes.
- B. **Annual Meeting**- The Annual Meeting for CCAIS is scheduled for Thursday, November 16, 2017. Dues must be paid and received at the Fair office no later than October 17 to be able to vote at the Annual Meeting. There will be no regular Board meeting in November due to the Annual Meeting, Board business will be handled at the Annual Meeting. There will be no Board in December due to the holidays.

- C. **Upcoming Events-** Halloween camping is this weekend and Winter Storage load in is October 28.
- D. **Drawdown Committee-** Have had a chair person volunteer. Will announce that person's name at the annual meeting. This person is experienced with organizing these types of events.

### **Committee Reports**

- A. **Operations Committee** – Ryan Harvey reported that the fairgrounds is still there. No further report!
- B. **Marketing Committee** – Megan Harvey reported that a new member has been added to the committee, Amy Crisp from MAEDA. The Merry Mile Facebook event has more than 156,000 attendees!
- C. **Superintendent Committee** – Margaret Harvey noted that Superintendent reviews are being scheduled for the first week in November at the Fair office. All superintendents need to sign up for a timeslot.
- D. **Animal Auction Committee** – No report
- E. **Livestock Committee** – No report
- F. **Master Plan Committee** – Matt Ivey reported that there will be a meeting on Thursday, October 26 to move forward with C2AE who is helping prepare documentation of our Master Plan.
- G. **Millionaire Raffle Committee** – Vic Potter reported a new event chair is being recruited. Will be announced soon.

### **Events and Community Reports:**

- A. 4H Council – Marilyn Letts reported that the Fall Convention was held in October to elect new council members and give awards to members.
- B. FFA Report – Amanda reported that the Marshall FFA held a tailgate at the Homecoming Football game that was well attended by board members, alumni, parents and students. To raise funds this year, Marshall FFA will be selling citrus fruit, poinsettias, honey and pecans. Will be participating in the Merry Mile Market to sell poinsettias.

- C. Floral Hall Building – No report
- D. Houston School – No report
- E. Maple Grove Church – No report
- F. Fair Museum – No report
- G. Cruise the Fountain – Megan Harvey will have more to report at the annual meeting. She has been contacted by a group that would like to come in and run the event. She is also asking the community to help tie the event to the downtown as well. More to announce soon.
- H. Fundraisers/Golf Outing – Vic Potter reported that a new committee chair is being recruited. Will be announced soon who will fill that position.

**PUBLIC COMMENT** – three minute time limit and one opportunity to speak.

Marilyn Letts reported Olivet and Marshall FFA partnered to present Ag Literacy Day at the Fairgrounds last week. More than 600 students attended to learn about agriculture.

Open Superintendent Positions include: Goat, Swine, Open Culinary Arts (1 applicant), Open Needlework, Open Ceramics, Open Floriculture (1 applicant), Open Horticulture, Open Agriculture, Youth Conservation, Youth First Aid, Bike and General Safety, Youth Leathercraft, Youth Natural Resources, Youth Entomology, PeeWee Youth Division.

Fred McMillen asked if the Livestock Committee is planning to expand the implementation of oral feed records next year. Tom Carr answered that the Livestock committee has reviewed and is in favor of expansion. The committee will propose to the board a plan for expansion at the January meeting.

Kim Mowry announced that the annual Cancer Drive donated \$7,100 to the Fountain Clinic to cover mammograms and other cancer screenings and \$1,500 to Bronson Cancer Center to cover transportation to treatments.

**BOARD COMMENTS –**

**Adjournment** – Meeting was adjourned at 7:15 pm by Vic Potter.

Submitted by Amanda Shreve, Treasurer.