

Calhoun County Fair ~ Rules and Regulations

ENTRY DEADLINE: Wednesday, JULY 21, 2010 by 5:00 P.M. ... NO EXCEPTIONS!!!

Article 1 – Offices

1. The Calhoun County Fair will open August 14, 2010 and continue until Saturday evening, August 21, 2010.
2. The Board President, Secretary, and Treasurer will be found at their respective offices on the Fairgrounds each day of the Fair, where they are attending to the business pertaining to their several offices. The Executive Committee has the final decision in all matters. The fair is under the direction of the Calhoun County Agricultural & Industrial Society (C.C.A.I.S.) Board of Directors.
3. Superintendents will be in charge of each division of the Fair, who, with assistants or clerks as needed, will have the exclusive management of their department. Such Superintendents will have charge of the entries of all articles in their division, the overseeing of the Judges, and will make a full report of all entries and awards to the Fair Office before the close of the Fair. In disputes, the Fair Board and Executive Director will have the final decisions.
4. The Fair will be open each day at 8 A.M. and employees of the Fair are expected to be on duty.

Article 2 – Exhibitors

1. Competition is open to all, unless otherwise specified. An exhibitor's entry fee will entitle you to make entry in any department, except horse racing. It will not include fair gate admissions. All 4-H members wishing to enter in open class may do so under the same rules and regulations as other exhibitors, including paying the \$10 entry fee and paying pen fees, even if the animal is also shown in 4-H.
2. Entries must be made and all fees paid in advance of the entry deadline, July 21, 2010 at the Fair Office in person or by mail. Entry forms, Fair Premium Books, and other instructions are available in the Fair Office or MSU Extension office.
3. Officers will be on the grounds and all exhibits shall be in place Monday morning.
4. **Entry deadline is JULY 21, 2010 by 5:00 P.M. ... NO ENTRIES WILL BE ACCEPTED AFTER THIS DATE, NO EXCEPTIONS!**
5. All entries must be made in the name of the owner, grower or producer, which person shall pay the prescribed exhibitor's fee. All non-animal exhibits will be removed on Sunday, August 22, 2010. **Animal exhibits will not be released before 6:00 am on Sunday, August 22, 2010 except by written permission of the superintendent or unless the animals are going to market.**
6. Every article or animal on the Fairgrounds will be under the control of the C.C.A.I.S. and every precaution will be taken for their safekeeping. The C.C.A.I.S. will not be responsible for any damage or loss that may occur, and upon this condition entries are received.
7. Entry tags are provided at the Fair Office and MSU Extension office. Exhibitors should fill these out with the correct department, division, section, and class for the entry. Exhibitors will be careful to place these entry tags on or near the articles. White tags: Open & Youth; Yellow tags: 4-H
8. Market livestock animal classes – Exhibitor must be the owner.
9. No person shall be allowed to act as judge of any class in which he or she is a competitor, and no premium will be paid to persons violating this rule. Any exhibitor who shall in any way attempt to influence the decision of the judges shall forfeit all claims to premiums.
10. Any animal eligible to registry cannot compete in the grade class.
11. The C.C.A.I.S. reserves the right to refuse any entries, especially if an unreasonable amount of room is required. A statement of the amount of pens required should accompany each entry.
12. Exhibitors will not be allowed to sell goods during the Fair without special permission from the Superintendent, though they may receive and book orders, and all articles may have the price of each attached. They will not be permitted to call attention to their exhibits in a noisy or disorderly way.
13. *****In case the receipts of the Fair are insufficient to pay the expenses and premiums in full, the premiums may be prorated among those entitled to same.**
14. Any exhibitor in any department interfering in any way with the decision of the judges shall forfeit all rights to premiums.
15. Ribbons will be awarded in all classes unless specified by department, section or class that would indicate otherwise. Also, there will be ribbons awarded in classes in the 4-H and Youth Departments, as specified in that section.
16. **Exhibitor's Open Class Entry Fee - \$10.00 - (This does not include a season ticket, one can be purchased for an additional \$10.00)**
Additional Fees: All Dairy, Beef, and Horses \$3.00 per head
All Sheep and Goats \$1.00 per head
All Rabbits and Poultry \$0.25 per head
These fees must accompany entry form to the Fair Office by **5:00 p.m. July 21, 2010 -- NO Exceptions!**
17. **The Fair Office is open:** Monday-Friday 8 a.m.-4 p.m.
Extended hours to take entries: Monday/July 19 (until 5 p.m.), Tuesday/July 20 (until 5 p.m.), Wednesday/July 21, 2010 (until 5 p.m.).
Premium Checks should be available: Saturday, August 21st and Sunday, August 22nd 2010.
***** The Board reserves the right to withdraw all, or pay in part, premiums offered within each department.**

Rules for Filing Protests

1. All exhibitor protests must be submitted to the Fair Office in writing within ten (10) days from the last day of the fair.
2. Written protests must include the following:
 - Exhibitor name and address
 - Date of protest
 - Time of incident protested
 - What the protest consists of
 - Must have names of people involved
3. Fair management has ten (10) days to answer a protest. Findings will be issued in writing.
4. Fair management can request ten (10) more days to answer protest if time is needed to get all pertinent information. At the end of that time fair management will issue a notice of findings in writing to the exhibitor.
5. The exhibitor has forty-five (45) days from the date the protest is received in the Fair Office to file an appeal with the Michigan Department of Agriculture.
6. The Michigan Department of Agriculture has sixty (60) days to investigate the appeal and issue a report of findings.
7. All protests must be filed in the order as stated.

Conduct Rules For All Participants

1. All participants are to be on their best conduct and must observe all 4-H and C.C.A.I.S. rules.
2. No firearms allowed on the fairgrounds unless by law enforcement personnel.

3. Any adult should stop any unsafe practice observed on the fairgrounds.
4. Any adult or 4-H participant under the influence of alcohol or drugs or being disruptive, will be escorted from the property and their exhibits must be removed. The proper authorities will be notified. Minors will be turned over to the proper authorities. Premiums will be forfeited in all such cases.
5. Quiet hours will be observed between midnight and 6:00a.m. Excessive noise and rowdiness will not be tolerated.

Violations of Good Fair Conduct

1. If it is determined that a Fair rule(s) has been violated, and/or fraud and/or deception has occurred in association with exhibiting in the Fair classes, any or all of the following actions may be taken at the discretion of the Fair Board.
 - a. The exhibit in question may be disqualified.
 - b. ALL OTHER exhibits of the exhibitor may be disqualified.
 - c. ALL premiums, trophies, and/or awards, won by said exhibitor in ALL classes, may be withdrawn.
 - d. **Exhibitor will be suspended from exhibiting at the Fair for the current year and for the following year as a minimum. Maximum suspension could be for the remaining years as a youth exhibitor with time and decision determined by the Fair Board of Directors.**
 - e. Exhibitor will be required to remove ALL exhibits from the Fairgrounds immediately.
2. Handling of Complaints:
 - a. Any adult person may file a complaint (signed by three adults) on a form available at the Fair Office within 24 hours of the violation.
 - b. The form must be accompanied with a \$100.00 complaint fee which is refundable to the filer if the exhibitor is found guilty of the violation.
 - c. All determinations by the Calhoun County Fair Board of Directors are to be made by Saturday, closing of Fair and are final.
 - d. Complaint/appeal to M.D.A. must be done within 45 days of the initial complaint.

Article 3 – Livestock

1. Suitable stalls and pens will be furnished for livestock and each exhibitor will be required to care for, feed and water their animals.
2. Animals occupying stalls or pens must be duly entered upon the entry books of the division and shown in competition when called by the judges or be charged \$1.00 per day for the time the stall or pen is occupied.
3. Grooms and attendants must be neatly and cleanly dressed and must put the stalls, pens and floors in a neat and tidy condition by 9 A.M. of each day.
4. An exhibitor may not receive more than one award in group classes of three or more, except in Get of Sire and Jr. Get of Sire groups where an exhibitor may receive two awards if the groups are sired by different sires and the sires must be named; and not more than two monies in any other class.
5. The Fair will have watchmen and police on duty day and night, but the Fair will not be held responsible for loss or accident.
6. There will be NO water tanks on the Fairgrounds during the Fair. All watering must be done with pails and tubs and must be emptied after watering.
7. The CCAIS Board and Superintendents have the right to send home any animal that is not well cared for or not healthy and will forfeit premium & entry fees.
8. Market livestock animal classes – Exhibitor must be the owner.

Article 4 – Educational/Demonstration Project

1. Open to youth 19 years and under as of January 1st of fair year.

Article 5 – Judges

1. A premium will not be awarded when the article or animal entered is not worthy even if there is no competition.
2. No person shall be allowed to take the premium on any animal or article in more than one class except in herd. Applicants for premiums shall furnish written statements relative to the article exhibited and shall prepare to furnish satisfactory evidence sustaining them.
3. All reports of viewing committees shall be in writing signed by members of the committee assenting thereto; and it is desired that each committee shall, as far as possible, give reasons for their decision, and the premiums shall be conferred on the award of the majority of any such committee.
4. Only first money will be paid to an exhibitor in group classes where there is no competition.

Article 6 - Permits and Privileges

1. All communications regarding or making applications for space or privileges should be addressed to the Fair Office.
2. Definite space will be leased to each applicant upon contract specifying size and location and use to be made of the same.
3. No change of position will be allowed without the consent of the Superintendent in charge. Each lessee shall occupy his premises and no more. No peddling about the grounds will be allowed. No auctioneering, or other unnecessary noises will be permitted.
4. No imposition, fraud or deceit shall be practiced in the selling of goods.
5. All buildings, booths and tents erected must be clean and present a good appearance, and together with the grounds surrounding be neat and tidy. All tenants must deposit all garbage and refuse in receptacles provided for the purpose, so they can be removed each day.
6. The Fair reserves the right to close any stand or booth, or to terminate any privilege held or used in violation of the rules.
7. All "exclusive contracts" must be respected.
8. Suitable police force will be kept on duty at night to protect the animals and property that may remain on the grounds, but the Fair will not be responsible for any loss or damage that may occur to persons or property.
9. Absolutely no soliciting on grounds.
10. Absolutely no dogs or cats allowed on Fairgrounds (except service dogs).

Article 7 - Electric Current

1. A licensed electrician will be on the grounds Fair Week to make all necessary hookups for concessions.
2. A charge will be made for each hookup, same to be paid by owner of concession to Fair Office. Current amp charge will be collected.

Article 8 - Open Horse Stalls

1. Superintendent of Open Horses, Dave Thomas, will assign all open class horse stalls.
2. Reservations will be taken beginning the first Sunday in May at 8am and can be reached at 269-781-3141.

Article 9 - Exhibitor Parking

1. There will be NO PARKING behind livestock barns at anytime. Livestock trailers must park in field behind the racehorse barns or be taken home.
2. **Only ONE CAR per lot in camping area.** Other car and trailer camper parking in designated areas only!

Article 10 – Camping

1. Camping lots are sold on a first come, first serve basis ONLY AFTER Feb. 1st of each year.
2. Prior to February 1st, you may only reserve (put down a deposit) the campsite that you occupied in the previous year. After Feb. 1st all sites are open to deposit.
3. Campsites will not be held without a deposit of \$10 or more per site.
4. The camping fee is \$70 per site for Fair week. Campsites are approximately 10' by 40' plan accordingly for canopies, awnings, parking, etc.
5. Campers must observe all conduct rules stated in this book.
6. Anyone 17 years of age and younger must be accompanied by an adult or legal guardian in the camping area/s.
7. Quiet hours will be observed between midnight and 6:00a.m. Excessive noise and rowdiness will not be tolerated. All participants must be in the designated camping area/s during quiet hours.
8. Do NOT block the driveway with parked cars/trucks. Livestock trailers, including horse trailers, must be parked in the designated area or taken home, unless they have living quarters in them and will be used for living quarters the week of the fair **in the camping area.**
9. Air conditioners are NOT allowed if powered by fairground electricity. Running one will overload the electrical box and may shut down the entire electrical pole. Generators will be turned off during the quiet hours.
10. NO water is available. Electricity first come first serve.
11. Be considerate of others while disposing of garbage and dispose of it properly. **Keep your camping area clean.**
12. The CCAIS has the right to remove any campers, without refund, if it is in the best interest of the Fair and Fairgrounds.
13. For this year (2010) the carnival rides will start running on Friday August 14th, we would like to have all campers in place prior to August 14th. There will be no additional camping fee for those early days.

To The Exhibitors

Entries must be received by Wednesday, July 21, 2010 by 5:00 p.m...No Exceptions!

General Instructions For Exhibitors

1. Exhibitors should examine the following in order to thoroughly understand the manner in which the fair and entries are conducted, and to prevent mistakes which might otherwise occur.
2. The accuracy of your entry is the responsibility of the exhibitor. Do not depend on the fair office assistants to make out your entries. Study the rules and the book and know what department, division, section and class under which your exhibits should be entered. If in doubt, contact the Superintendent.
3. Be sure that your correct name, address, zip code, telephone number, and social security number are plainly written on the entry form. Social Security Numbers are REQUIRED by the State and your form WILL NOT be accepted without it. All SSN's and other information will be kept private and confidential.
4. You must have an entry tag for each and every article you wish to place in competition.
5. A premium card or ribbon placed on an animal or article is no guarantee of award. The Fair Office must be governed strictly by the records on the Judge's sheets. Every effort will be made to contact the Superintendent and Judge to fix any problems as they arise.
6. It shall be the duty of the Superintendent of the several departments to execute the orders they receive from the Manager and carefully watch & guard against the infringement of the by-laws, jumping of fences, or driving on track when same is being used for trial of horses.
7. Superintendents shall preserve order and decorum through out the buildings.

Food Inspection Regulations

1. Michigan Department Of Agriculture - Regulation no. 556 for Food Concessions at State and County Fairs - Effective February 16, 1981
2. A complete detailed copy of this new Food Regulation No. 556 is posted in the Office for anyone interested.

UTILITY VEHICLE / GOLF CART POLICY:

- 1.) All utility vehicles, such as golf carts, gators, etc. must be registered in the Fair Office and receive a "Utility Vehicle Pass"
- 2.) The pass must be affixed to the front of the vehicle where it can be seen.
- 3.) Must be a legitimate reason to have the vehicle and it must be used in that manner only.
- 4.) No one under the age of 16 years old (and must be a licensed driver) is to drive the vehicle; if a minor is driving the vehicle pass may be revoked.
- 5.) No motor vehicles, utility vehicles, gators, etc. are allowed on the midway after 10 a.m. each day Monday through Saturday, except for Fair Staff and Board.
- 6.) All rights to have a utility vehicle on the fairgrounds may be revoked by the Executive Director under direction of the CCAIS Board.
- 7.) Must have proof of insurance.